

KEHILLAH

Attn: RFP

14321 Winter Breeze Drive, Ste 85

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Request for Proposal (RFP): Social Service Provider For Synagogue

Dear Social Service Provider,

Kehillah is seeking to establish a contract-based relationship with reputable social service providers to offer critical support services to our congregants on a short-term, goal-oriented basis. We are inviting qualified and experienced service providers to submit proposals outlining how they can partner with our synagogue to deliver the necessary services to individuals and families in need.

#### About Kehillah

Kehillah's mission is to inspire people socially, spiritually, and intellectually.

Our vision is to be the bold, creative approach to Jewish life, serving all of RVA. Kehillah, the Hebrew word for community, is the independent-progressive synagogue of Richmond, VA, hosting open space Jewish events, as well as Shabbat, adult education and more. We're open to everyone regardless of background or religious practice, and there are no membership dues you have to pay to participate. At Kehillah, you matter.

#### About Our Needs

Kehillah often acts as a "safety net" synagogue, providing social service support for those Jews and non-Jews alike in our community. These services to date include immediate, short term financial assistance, subsidized licensed professional counseling and some volunteer support with non-professional needs (yard work, home cleaning, etc.). We're also proud to refer to larger social service organizations such as Jewish Family Services and more.

Recognizing that a lot of what we are seeing is chronic, systemic and beyond our expertise and capability, as well as beyond the current social service environment in our area, we are seeking to build relationships with social service providers who can care for our congregants on an as-needed, fee-for-service basis.

#### Scope of Services Required

We are interested in contracting out a range of social services to eligible providers. The services may include but are not limited to:

- Case management (LCSW or similar for congregants with complex needs)
- Counseling and therapy services (LPC, MFT or similar; youth and adult)
- Art, music and recreational therapy services
- Financial education, counseling and budgeting assistance
- Employment assistance and job placement services

- Crisis intervention and support
- Housing intervention and support

### Proposal Requirements

Interested social service providers are requested to submit detailed proposals addressing the following key points:

1. Overview of your organization, including its mission, values, and experience in providing relevant social services.
2. Description of the specific services you can offer to our congregants, emphasizing a short-term, goal-oriented approach, including your approach to goal setting, tracking, and measuring the progress of the services provided.
3. Examples of similarly provided services to other organizations (if applicable).
4. Fee structure and payment terms for the contracted services.
5. Qualifications and certifications of your staff members who will be involved in delivering the services, as well as appropriate business insurance and licensing.

Applicants are also welcome to provide any other relevant information you believe will showcase your ability to meet our needs effectively.

### Submission Process & Deadline

[Please fill out this Google Form.](#) The deadline for submission is November 15, 2023.

### Selection Process

Our synagogue's Board of Directors will evaluate all submitted proposals based on the alignment of services with our needs, the expertise and experience of the provider, cost-effectiveness, and ability to achieve short-term, goal-oriented outcomes. Shortlisted candidates may be invited for further discussions or presentations.

### Confidentiality

All information shared within the proposal will be treated with strict confidentiality and will only be used for the purpose of evaluation and selection. All communication between Kehillah, its employees, contractors, Board of Directors, volunteers and other stakeholders will also be considered confidential.

We look forward to reviewing your proposal and exploring the possibility of creating a meaningful partnership that positively impacts the lives of our congregants. If you have any questions or need further clarification, please do not hesitate to contact us at [kehillahcommunications@gmail.com](mailto:kehillahcommunications@gmail.com).

Sincerely,

KEHILLAH

Rabbi Patrick Beaulier

On behalf of the Board of Directors